

Please follow these instructions to obtain your USI.
VET Students require this to achieve their certificate.

Thank you



A step by step guide to creating a USI

Step 1.

Go to <http://www.usi.gov.au/Pages/default.aspx>

Step 2.



Click here

Step 3.

Click (I am an Australian Student)

USI creation checklist

Who are you? *

I am an Australian student

I am an international student

Step 4.

Click on the form of ID you have prepared to start making your USI. This ID must be for the STUDENT, not parent or guardian.

What form of ID do you want to use? *

Australian Passport

Australian birth certificate

Australian Driver's Licence

Medicare Card

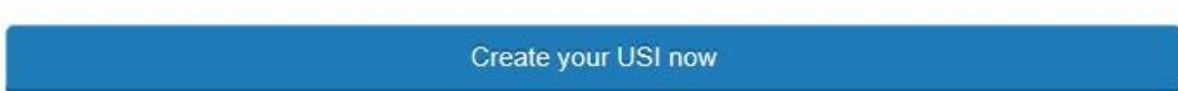
Certificate Of Registration By Descent

Citizenship Certificate

ImmiCard

Step 5.

Click (Create your USI now)



Step 6.

Click the (I agree to the Terms and Conditions) box and then click Next.

TERMS AND CONDITIONS

IT IS IMPORTANT THAT YOU UNDERSTAND AND AGREE TO THE TERMS AND CONDITIONS BEFORE USING THIS WEBSITE.

The USI website [Terms and Conditions](#) define our shared responsibilities in regards to:

- Your personal information and privacy;
- Information Security;
- Accessibility.

If you are applying for a USI on behalf of another person, as their parent, legal guardian or carer, you **must** have the consent of that individual.

Registered Training Organisations (RTOs) must **not** use this process. RTOs can only apply on behalf of a student through the USI Registry System Training Provider Login or their integrated student management system.

I confirm that I have the consent of the applicant to apply for a USI on their behalf.

By agreeing to the terms and conditions I acknowledge that giving of false or misleading information is a serious offence.

I agree to the [Terms and Conditions](#). *

More information in regards to the USI website terms and conditions can be found [here](#).

Next

Step 7. Click (Create USI)

CREATE USI

If you do not have a USI account you can create one now.

You only need to fill in a few details and have one form of ID to verify who you are. Please select **Create USI** to start your application.

Create USI >

Step 8. Complete each of the sections.

1. Personal Details



2. Confirm Details



3. Evidence of Identity



4. Password/Check Questions



Step 9.

Once complete click (Print USI). Please keep a copy for yourself and also provide a copy to the school.

PRINT YOUR USI

The print out will include your USI, your name and your date of birth. Please take care when using a shared printer if others may see your details.

Print USI