

CERTIFICATE II IN SKILLS FOR WORK AND VOCATIONAL PATHWAYS FSK20119

This qualification is delivered over one year under the auspices of Skills Strategy International Pty Ltd (RTO Code 2401)

This qualification is designed for individuals who are seeking further skill development to prepare for workforce entry or vocational training pathways. The certificate prepares you for entry level digital literacy, business and transferrable employability skills such as effective communication, writing routine workplace documents and strategies to develop a further vocational training and employment plan.

Career Pathways

This certificate will help you on your way to gaining:

- An apprenticeship/traineeship
- Entry level employment

Units of Competency covered in this qualification are:

Core

FSKLRG011 Use routine strategies for work-related learning

Electives

BSBWHS201 Contribute to Health and Safety of Self and Others
ICTICT101 Operate a personal computer
FSKLRG010 Use routine strategies for career planning
FSKLRG015 Manage own work-related learning
FSKWTG009 Write routine workplace texts
FSKOCM004 Use oral communication skills to participate in workplace meetings
FSKOCM005 Use oral communication skills for effective workplace presentations
FSKOCM006 Use oral communication to participate in workplace teams
FSKRDG010 Read and respond to routine workplace information
BSBCMM211 Apply communication skills
FSKNUM015 Estimate, measure and calculate with routine metric measurements for work
FSKNUM017 Use familiar and routine maps and plans for work
FNSFLT301 Be Moneysmart